



Retirement Form

Notify BART of your intent to retire by submitting this form at least two weeks prior to your retirement date. Submit it to your supervisor and to HR/Benefits by email to astokst@bart.gov or fax to (510) 899-0687.

Name: _____

BART ID Number: _____

Retirement Date: _____

Signature: _____

The retirement date is the first day of retirement and is the day after the last day of employment. Do not work on or report time on the retirement date. The retirement date can be any day of the week, including a regular day off.

Eligibility: you must have been employed at BART for at least five years and meet CalPERS retirement eligibility requirements to service retire.

Required: return all BART property to your supervisor before you retire.

Optional: submit Retiree Dental/Vision Enrollment Form to Benefits.
Retirement is your only chance to enroll in these plans.

Optional: submit Final Paycheck Deferral Form to make a pre-tax contribution to your 457 Deferred Compensation plan on your final paycheck.

Important: to retire from CalPERS you must submit a CalPERS retirement application to CalPERS. Complete your CalPERS Retirement Application online at myCalPERS.ca.gov or call CalPERS at 888-225-7377 for CalPERS Retirement Application. If your CalPERS retirement date is more than 120 days after your last day of employment you are not eligible for retiree medical benefits.

See next page for important information

In case of emergency retirement contact CalPERS immediately at 888-225-7377 and Arne Stokstad in BART HR/Benefits at astokst@bart.gov (510) 495-9605

Contact HR/Benefits for Disability or Industrial Disability Retirement or if you need to change or rescind your retirement (you must also inform CalPERS)

Final Deferral

If you wish to make an optional special election to defer pre-tax from the final check, contact Evelyn at echetcu@bart.gov or (510) 464-6208 for the Final Paycheck Deferral Form. The form must be received before the end of the month prior to the issuance of your final check.

Exit Process

Your final check and retiree ID card will be mailed to your home shortly after your retirement date. There is no option for direct deposit on the final check. Please review and update in Employee Connect your contact information such as personal email, address, & phone number. Download paychecks, emails, or contacts, you wish to save prior to your retirement.

Terminal leave

Terminal leave is the use of banked holidays and banked vacation immediately prior to retirement by AFSCME, BPMA or Non-Represented employees. Contact Benefits department if you are interested in terminal leave.

EPMC

Classic (not subject to the 2013 Public Employees' Pension Reform Act) members of BPOA, BPMA, the Police Chief, and Deputy Chiefs are subject to the Conversion of the Employer-Paid Member Contribution to Pay Rate during the Final Compensation Period (EPMC) pursuant to their CBAs and Government Code Section 20692 of the California Public Employees' Retirement Law. EPMC Conversion pay rate increase begins on the same day as the retirement date one year prior and must be implemented retroactively if less than one year notice is given. Pay rate is increased by 7% (non-sworn) or 9% (sworn), the District stops reimbursing the member CalPERS contribution, and the employee pays it for one year.